



Summer at SEM

Student Handbook Summer 2019



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Fig. 1 — Room Condition Report 23

[Mission and Motto](#)

Welcome Letter

Though the time you will spend with us here at Summer at Sem is short, it can also be one of the most rewarding and educational experiences of your life. You will most likely spend the better part of your time learning in the brilliance of your instructors and mentors, but remember, the most important lessons we learn from life often come from the friends we make along the way. Take it upon yourself to become a part of this truly unique community. We are firmly committed to making you feel comfortable and welcome during your stay at Sem, but it is up to you, young scholar, to leave here with fond memories and lasting friendships. It is our sincerest hope that this cozy campus and the time you spend here will find its own space in the recesses of your memory. We hope it can be a place for you to return, from time to time, even if only in thought. And as years pass by, should you choose to make that journey across the memory, we hope you will find familiar eyes to greet you and a familiar hand to guide you.

[Campus Map](#)

[Local Lodging](#)

Rules and Expectations

Summer Agreement

As in any functional community, an atmosphere of cooperation, respect for self and others, and good judgement are essential for cultivating a healthy community. It is expected that students who choose to enroll in Summer at Sem programs make a good faith commitment to be respectful, responsible, and uphold honest standards of citizenship.

Behavior On/Off Campus

Our students may be held accountable for any actions that reflect negatively upon Wyoming Seminary, regardless of time or place. These behavioral expectations apply to all Summer at Sem students unless otherwise noted.

Students are expected to be trustworthy and responsible in all places at all times. You are expected to attend all classes, rehearsals, and required activities. You are also expected, when attending performances, to be attentive and supportive. Unacceptable behavior of any degree will lead to an appropriate reprimand.

The following examples of serious misconduct may lead to dismissal without refund of fees paid to Summer at Sem:

- Stealing
- Improper or disrespectful behavior or language
- Presence on the sleeping floors of the opposite sex's dormitory
- Tampering with fire and smoke detectors, alarms, and/or safety equipment
- Absence from the dormitory after final check-in
- Purposely destroying or defacing school or another person's property
- Inappropriate use of computers
- Possession or use of knives, firearms, weapons of any kind, smoke bombs, or fireworks.
- Possession, supply, transport, or use of tobacco (smoking), alcohol, drugs, or drug paraphernalia
- Leaving campus without signing out or without receiving permissions from the Residential Life Office
- Inflicting physical or mental harm on others
- Hazing, bullying, or cyber-bullying of any kind, even if acceptable in one's home country
- Any behavior or action that does not fall within the mission of Wyoming Seminary School.

Special Note to International Students:

Although a hierarchy of authority amongst peers is common in other cultures, such practices are not acceptable in American culture, especially at Wyoming Seminary. Those who bully, force others to perform tasks such as cleaning a senior's room or doing laundry, force others to break school rules, or exercise unwarranted authority of any kind will face severe disciplinary action and possible expulsion or legal action.

Promotional Materials Statement

Wyoming Seminary reserves the right to use a program participant's image, and any recording or facsimile artwork produced during his or her time enrolled at Wyoming Seminary College Preparatory School for promotional purposes. This includes, but is not limited to, press releases, promotional brochures, electronic representations, and archival or promotional recordings.

Major School Rules

Infractions in the following areas, on the part of students enrolled in summer programs at Wyoming Seminary, are considered violations of Major School Rules and will likely result in referral to a Disciplinary Board:

1. Any behavior that infringes upon the safety and well-being of another member of the school community. Harassment, bullying, hazing, or other forms of disrespect will not be tolerated. Incidents of racial or sexual harassment are considered violations of Major School Rules. This includes transmission of disrespectful text messages, E-mail messages, photographs, and postings on social networking platforms.
2. Dishonesty in any form: for example, any act of lying, deceit or cheating, accessing computer files that are not your own, unauthorized use of another person's credit card, telephone calling card, cell phone, forgery of any type (including improper campus sign-outs), fraudulent excuse notes, and use of false identification cards are forms of dishonesty. Summer at Sem students will be held accountable.
3. The willful destruction or theft of personal or school property. Students found to be in the possession of another person's property without permission, or who are caught in the act of stealing, are in violation of Major School Rules. Vandalism of any type is unacceptable and will be subject to high levels of consequence.
4. The possession, providing, and/or use of any quantity of illegal drugs (including synthetic drugs), drug paraphernalia, or alcohol. Being in the presence of illegal drugs or alcohol is a violation of Major School Rules, as is the misuse of prescription or over-the-counter medication. Boarding students must report all prescription medication to the nurse.
Note: Any student misusing prescription medication will, in all likelihood, be dismissed from Summer Programs. Please review the Drug/Alcohol/Tobacco policies below.
5. The possession or use of knives, firearms, or other dangerous weapons. Additionally, the possession or use of fireworks or flammable devices of any type is prohibited.
6. Sexual impropriety or sexual harassment
7. Being in an unauthorized area of the school such as locked offices, opposite gender dorm rooms, or another student's dorm room without permission. Additionally, possession and/or use of an unauthorized school key or access FOB, or tampering with a school lock is prohibited.
8. Creating a fire hazard of any kind. As an example: Smoking in a dormitory or other school building is a fire hazard and is a violation of Major School Rules.
9. Tampering with school safety/security systems in any way; this includes propping open doors.
10. Boarding student possession and/or operation of a motor vehicle on campus or in the greater Kingston/Wilkes-Barre area without express administrative permission is prohibited. Refer to the Student Vehicle Policy for further information.
11. Unauthorized departure from the dormitory after curfew.
12. Insubordinate or disrespectful behavior of any kind.
13. The accumulation of an unacceptable number of unexcused absences from school obligations or of other less serious violations.
14. Behavior which discredits Wyoming Seminary in any way. A student who engages in a Major School Rule violation while on probation from an earlier offense will, in all likelihood, be dismissed from Summer Programs.

Any Summer at Sem student whose influence is felt to be injurious to the school, Summer Programs, or to fellow students may be required to withdraw.

Illicit Drug Policy

The possession, supply, or use of any type of illegal drug (including synthetic drugs), misuse of prescription medication or other controlled substances by any student enrolled in Summer Programs at Wyoming Seminary, whether on or off campus, will jeopardize his or her continued enrollment. Students are expected to avoid gatherings where such prohibited substances are present. The school reserves the right to administer blood tests, urinalysis, or hair follicle testing in dealing with any student suspected of being under the influence of a prohibited or misused substance. Any student found to be involved in any way with the sale, supply, or distribution of illegal drugs, drug paraphernalia, alcohol, or prescription medication will, in all likelihood, be separated from the school.

Alcohol Use Policy

The possession, supply, or use of alcoholic beverages by any student enrolled in Summer Programs at Wyoming Seminary, whether on or off campus, will jeopardize his or her continued enrollment. Students must avoid or leave gatherings at which alcohol is present for underage drinkers. The school reserves the right to administer chemical tests, urinalysis, or “breathalyzer” tests, at the family’s expense, in dealing with any student suspected of being under the influence of alcohol.

Tobacco Use Policy

With the strong evidence available that links the use of tobacco products to poor health, Wyoming Seminary strongly recommends that students avoid using any type of tobacco product. Therefore, the use of tobacco products, including e-cigarettes or vaping products, while under school jurisdiction is strictly prohibited. Any violation of this expectation will warrant a response from the Dean of the Upper School. Possession of tobacco products, including smokeless tobacco or paraphernalia related to the use of tobacco products, is prohibited.

Note: Wyoming Seminary and its Summer Programs reserves the right to require a professional evaluation, assessment, and/or professional treatment of any student at the family’s expense if there is concern about involvement with drugs, alcohol or tobacco.

Harassment Policy

Wyoming Seminary, and its Summer Programs, does not tolerate harassment of any kind—including, but not limited to: physical, emotional, verbal, or visual. Harassment may including not only direct suggestions or slurs, but also

offensive movements or gestures, as well as drawings or pictures which may be interpreted as suggestive or demeaning. This includes posting these messages on social network platforms or texting them. Sexual harassment may be considered a Major School Rules violation dealt with through the school's published disciplinary protocol.

Students, parents, faculty, or employees who are concerned about, wish to bring charges concerning, or need to deal with possible harassment may:

1. conference with the Summer Programs Director, the Summer Director of Residence Life, the Business Manager, or the school president.
2. seek the guidance of one or more school counselors, Jessica Montrella or Denny Barber.

Sexual Activity Policy

Student sexual activity—including consensual activity—is not allowed anywhere on campus, and is an infraction of school rules. Students found engaging in sexual activities will face disciplinary action.

Discretion and Sensitivity Policy

Students are expected to behave in a manner which exhibits respect for others. The school will not tolerate the use of foul language in public. Students are expected to show restraint and good manners in their relationship with other students. For example, students should refrain from public displays of affection throughout campus because this can make others feel uncomfortable and usurp community spaces.

Dress Code

Wyoming Seminary students are expected to uphold a standard of dress of which we can all be proud. As a college preparatory school, Wyoming Seminary prepares students for college and life beyond. Neatness in dress conveys a professional attitude, self-respect, and a seriousness towards academics and other aspects of school life. Our standard of dress is symbolic of what the school represents and is therefore an integral part of a Wyoming Seminary education. However, it also tries to reflect societal influences and the stage of life our students are passing through.

Our standard of dress allows for a degree of individual expression, but the “spirit” of our expectation requires all students to be dressed in neat, clean, untoned, unpatched, and non-provocative clothing.

Dress for Daily Activities: For all Summer at Sem classes and rehearsals, dress is casual. You are expected to be neat and clean at all times. Shorts, sandals, and t-shirts are permitted. However, t-shirts with obscene graphics or messages are not allowed. Skirts and shorts must be of modest length. Sneakers are

required for sports activities. No one may go barefoot except where noted by boarding staff.

Dress for Attending Concerts: Students are expected to dress more formally when attending music, dance, and theater performances. No jeans or sneakers are permitted at performances.

Concert dress for performers is described on the Creative Arts Special Information Sheets: [\[Music\]](#) [\[Dance\]](#) [\[Theater\]](#).

Technology Acceptable Use Policy

Internet Policies

Wyoming Seminary has an established code of conduct for students, as believes that Internet use is a logical extension of those policies. The network does allow for monitoring of Internet use, and the school reserves the right to monitor students' Internet browsing histories and use a minimal URL filtering system which blocks inappropriate websites, as well as some deemed harmful to the network.

The Wyoming Seminary [Acceptable Use Policy](#) is available online and each student is expected to read this policy and adhere to its conditions in order to have network privileges.

Wyoming Seminary provides computers with high-speed Internet access for student use in the Kirby Library, as well as in designated computer labs.

All campus buildings and dormitories are equipped with wireless internet access. As with any system, maintenance needs may require the network to be down occasionally.

Further information regarding the use of technology on campus can be located on the Information Technology webpage.

Mobile Use

Per the Acceptable Use Policy: Wyoming Seminary recognizes that many students possess cellular telephones and other electronic devices. These devices may not be used in any manner that disrupts the educational process, is illegal, or violates Wyoming Seminary policies and/or school rules. Wyoming Seminary is not responsible for damage, loss, or theft of such devices. The following policies should be followed regarding Student Use of Cellular Telephones and Other Electronic Devices:

1. Students are prohibited from using privately owned electronic devices, including but not limited to cellular telephones, iPhones, Blackberries, handheld computers, MP3 players, and

- electronic games during classes, study halls, family-style dinners, assemblies, and other school activities.
2. During classes, study hall, and family-style dinners, all such devices must be turned off.
 3. The only exception to this rule is when a teacher specifically authorizes students to use such devices for a specific purpose (such as translating vocabulary or entering an assignment)
 4. If this rule is violated, the teacher has the authority to immediately confiscate the device for the remainder of the class period or school day and discipline may be imposed.
 5. The use of cameras in any type of electronic device is strictly prohibited in locker rooms, restrooms, dorm rooms, and classrooms.
 6. Instructors, Teachers, Residential Life Staff, & all Faculty may direct students to place devices in a designated location for a duration of time.
 7. Further policies outlined in the Acceptable Use policy should be adhered to and are inherently adopted for Summer Programs.

Payments

All balance due payments should be submitted by 1 June 2019. Any outstanding payments must be paid on registration day. On registration day, we accept cash or check payments made out to Wyoming Seminary only. Credit card payments may be made online using the methods below:

[SUMMER PROGRAMS: HOW TO PAY](#)

Academic Conduct

Official Wyoming Seminary Honor Code

Rationale: Wyoming Seminary is an academic community based on trust. Honesty in the execution and presentation of graded work is vital for real learning and fair evaluation.

Cheating, facilitating cheating, or plagiarism impede learning and creativity, undermine meaningful and just grading, and subvert trust between and among students and faculty.

Each faculty member has the responsibility to delineate clearly to students which assignments should be completed without assistance and what citations are appropriate.

Each Student Agrees:

- I understand and will support and follow the Honor Code.
- I will not personally use unauthorized materials, and I will not participate with others in cheating.

- I will not facilitate cheating, and, if I become aware of violations of academic integrity, I understand that I have a responsibility to the community and should at least say something to the student involved or discuss the situation with a teacher.

Attendance and Absences

Class, rehearsal, and lesson attendance is a priority, and Summer Programs expects students to attend every class. Parents of day students should notify the Summer Program Office at 570-270-2161 when a student will be absent. Students are also encouraged to email their teachers when they will be absent.

Summer Grading System

College Prep courses, some of which are credit-bearing, cover many disciplines, including many of Wyoming Seminary's required concomitant courses.

Summer at Sem uses the standard letter grade system for reporting academic achievement. Effort is also evaluated by means of a numerical system. Final written comments will be available electronically at the end of each session. Transcripts from Summer at Sem will be forwarded to students' fall schools upon request.

Effort Grades		Letter Grades	
5	Outstanding; effort well beyond what's expected.	A+	97-100
		A	93-96
		A-	90-92
4	Above average; effort beyond requirement.	B+	87-89
		B	83-86
3	Satisfactory; meeting all requirements.	B-	80-82
		C+	77-79
2	Below average; occasional lapses in effort.	C	73-76
		C-	70-72
		D+	67-69
1	Unsatisfactory	D	63-66
		D-	60-62
		F	Below 60

Daily Schedules and Activities

Activities provide a chance to develop skills and interests, and in a community life Summer at Sem, they become an enriching multicultural experience. During free time, the gyms, fields, tennis courts, and pool are available for informal recreation at designated times.

Students combine weekend excursions with attendance at Creative Arts concerts. Supporting dormitory neighbors or roommates as they perform is a common weekend activity.

College Prep Institute

8:00-8:45 AM	Breakfast (Boarding students only)
9:00-11:30 AM	Morning Classes
11:30 AM-12:30 PM	Lunch
12:30-3:00 PM	Afternoon Classes
—Boarders Only after 3:00PM—	
3:30-5:00 PM	Activities (Sports, Art classes, Performing Arts options)
5:15-6:15 PM	Dinner
8:00-10:00 PM	Supervised Study Hall
10:00 (Sun-Thurs)	Dormitory check-in
10:45 (Fri-Sat)	Dormitory check-in
11:00 (Sun-Thurs)	Lights Out
12:00 (Fri-Sat)	Lights Out

Creative Arts: Dance

Session 1: Ballet

8:00-8:45 AM	Breakfast (Boarding students only)
9:00-10:30 AM	Ballet class (level appropriate)
10:45-11:45 AM	Pointe/variations/partnering (level appropriate)
12:00-1:00 PM	Lunch
1:00-3:00 PM	Choreography Period 1
3:00-5:00 PM	Choreography Period 2

Session 2: Modern/Contemporary

8:00-8:45 AM	Breakfast (Boarding students only)
9:00-10:30 AM	Class (consisting of two levels)
10:45-11:45 AM	Improvisation/choreography
12:00-1:00 PM	Lunch
1:00-3:00 PM	Choreography Period 1
3:00-5:00 PM	Choreography Period 2
—Boarders Only after 5:00PM—	
5:15-6:30 PM	Dinner
7:30—	Evening Activity* (Concert, performance, etc.)* Day

Students welcome to attend.

10:00 PM (Su-Thurs)	Dormitory Sign In (sign-in required)
10:45 PM (Fri-Sat)	Dormitory Sign In (sign-in required)
11:00 PM (Su-Thurs)	Lights Out
12:00 AM (Fri-Sat)	Lights Out

Creative Arts: Theater

View the Creative Arts [Theater schedule](#) as a PDF

Creative Arts: Vocal/Symphony

8:00-8:30 AM	Breakfast
8:45-9:00 AM	Community Meeting
9:00-10:00 AM	Studio Master class / group lesson
10:00-11:20 AM	Chamber Music Coaching/Symphony Orchestra
11:30AM-12:15 PM	Classes
12:15-1:00 PM	Lunch
1:00-1:50 PM	Festival Chorus Rehearsal
2:00-4:00 PM	Class / Lessons
4:30-5:50 PM	Concert Choir / Lessons / Practice / Concert Band
—Boarding Students Only after 6PM—	
6:00-6:45 PM	Dinner
7:30—	Evening Activity* (Concert, performance, etc.)* Day
Students welcome to attend.	
10:00 PM (Su-Thurs)	Dormitory Sign In (sign-in required)
10:45 PM (Fri-Sat)	Dormitory Sign In (sign-in required)
11:00 PM (Su-Thurs)	Lights Out
12:00 AM (Fri-Sat)	Lights Out

English Language Institute

8:00-8:45 AM	Breakfast (sign-in required)
9:00-11:30 AM	Morning Classes
11:30AM-12:30 PM	Lunch
12:30-3:00 PM	Afternoon Classes
3:30-5:00 PM	Afternoon Activities (sign-in required)
5:30-6:15 PM	Dinner (Family-style M-Th) (sign-in required)
8:00-10:00 PM	Supervised Evening Study Hall
10:00 PM (Su-Thurs)	Dormitory Sign In (sign-in required)
10:45 PM (Fri-Sat)	Dormitory Sign In (sign-in required)
11:00 PM (Su-Thurs)	Lights Out
12:00 AM (Fri-Sat)	Lights Out

Campus Safety

Contact and General Guidelines

Wyoming Seminary has around the clock security presence on campus. These security guards patrol campus to ensure the safety of students, faculty, and staff throughout the summer term.

On duty Wyoming Seminary Security staff can be reached at (570) 239-3388 and should be used to report disturbances, unauthorized persons, or hazards on campus, to ensure safety of students and staff, as well as school/student

property, and to support situations where additional presence may be required.

Safety is of paramount importance at Wyoming Seminary. To ensure safety and security of all students, faculty, and staff, unauthorized persons are not permitted in school buildings without expressed permission from Summer Programs staff. To ensure safety and security, exterior doors to dormitories and school buildings are not to be propped open under any circumstance. Students should not hold doors or grant access to any persons; authorized personnel have FOB access to all buildings deemed necessary and should be directed to contact Summer Programs staff should they need additional access or support.

Fire Safety Guidelines

Each building on campus is equipped with a fire alarm system that is connected directly to the local fire company. The instructions for activating these alarms are on the individual alarm boxes. Evacuation instructions are posted in buildings.

More specific instructions will be provided at the beginning of the summer term in Dormitory Meetings with Residential Life staff. For safety reasons, the school considers tampering with fire extinguishers or alarm boxes a serious matter. Firm disciplinary action and possible monetary fines will be imposed for violations of the above.

Campus Lockdown Procedures

In the event that an emergency warrants a campus lock down, the Dean of the Upper School, or a designee, will initiate the transmission of a voice message to all Wyoming Seminary school office and classroom landlines and to all Sem student and adult cell phones registered with our system, announcing the initiation of a lock down. Once students and adults on campus have been notified of the lock down, a subsequent message will be transmitted to parents.

Step-by-step lock down instructions are posted in each classroom and office, and will be explained to students at the start of Summer Programs by Residential Life staff.

Dormitory Room Safety Tips

Students are urged to always keep rooms locked. It is even advisable to lock the room when going to the lavatory or just down the hall.

Students are advised not to keep valuables in their rooms. Money, jewelry, and credit cards should be kept to a minimum.

The school strongly suggests that boarding students do not leave credit cards, money, checkbooks, jewelry, and other valuables around in plain sight. School-provided lock boxes should be used to secure such items. Parents/guardians should check/monitor bills carefully if their student has a credit card on campus.

Health and Wellness

School Nurse Information

Our Full Year school nurse is Mrs. Beth Blaum; Ms. Laura Phillips-Howell is our assistant nurse for Summer Programs.

The Health Services suite is located on the first floor of Darte Hall, located between Fleck Dining Hall and the Bell Tower.

Medications/Medical Information

Students who have prescription medicine issued to them **must** report to the nurse and arrange a schedule to take the required dosage. Prescription medication must be stored in the nurse's office unless otherwise noted.

All students must comply with Pennsylvania school health regulations. A nurse is on-call throughout each day. Please be sure to complete the required medical and general permission forms found in the **Magnus Portal** prior to student arrival to campus.

Feeling Unwell or Injured

Students who are injured or ill on or adjacent to campus should report to the nurse before going to an off campus doctor. If the nurse is not on duty, the student must report to a Dormitory Head or Director of Residential Life before going to a doctor. Students may go to any doctor of their parents' choice for treatment, however, the school is not responsible for the treatment of those students who go to a doctor other than the school's doctor. Students going to another doctor should make certain that the doctor has permission from the parents before beginning treatment. We ask that any outside doctor inform our school nurse of treatment and condition of the student as appropriate.

Excuses from class for reasons of ill health may be granted by the nurse only. In most instances, ill students excused from class or activities will be required to stay in the Health Services suite during the school day to be treated by the nurse. Meals will be brought to the student. If the boarding student is absent from classes after lunch, the nurse may require that student to remain in his/her dorm room for the remainder of the day and evening. In such cases, the nurse will arrange for dinner to be brought to the student's room.

Homesickness

It can be overwhelming to a child in an unfamiliar environment as well as difficult for a parent receiving a phone call from a homesick child far away from home. We encourage your child to notify the staff on how he or she is feeling and to keep calls to a minimum. We are accustomed to helping and working with children who are homesick. You may also contact the Summer Programs office and let us know about your child's situation. We will do everything we can to help your child work through this important developmental process, and keep you informed as to how things are going.

Day Student Information

Registration and Schedule Information

Details regarding registration and schedules should be sent to students or their parents prior to arrival. This will include locations, dates, and times, as well as what to bring for auditions, drop off and pick up times, etc.

Creative Arts students should also refer to their program's "Special Information Supplement: [\[Music\]](#) [\[Dance\]](#) [\[Theater\]](#)

FOB Deposit

All Upper School day students will receive a FOB that will grant access into all necessary buildings on campus. Students will need to provide a \$25 deposit to receive a FOB in the form of cash payment or check made out to Wyoming Seminary. If writing a check, this should be **separate** from any additional program payments. This deposit will be refunded when the FOB is returned upon conclusion of the program.

Meal Information

Day students may bring their lunch with them each day. Lunch is also available to day students who wish to purchase. Lunch tickets are \$6 for a single meal ticket and \$32 for a meal pass totalling six meals. Tickets and passes will be for sale during Registration and will also be sold during lunch in the Fleck Dining Hall Monday through Friday.

Dining Hall hours for Day Students:

Monday—Friday

Lunch	11:30 am -- 12:30 pm (College Prep)
Lunch	12:00 pm -- 1:00 pm (Creative Arts)

Boarding Student Information—Residential Life

Travel to Campus

Summer at Sem students should schedule flights on the arrival and departure dates for their respective programs. Wyoming Seminary offers several options for transportation to and from various airports in the surrounding area. All boarding students, including those with personal transportation arrangements, must complete the [Summer Travel Form](#) online as soon as possible, but no later than three (3) weeks prior to arrival.

Additional Travel Information, including dates for arrival, departure, and registration, can be found in the [2019 Travel Instructions](#).

Key and FOB Deposits

All boarding students will receive a FOB and key that will grant access into all necessary buildings on campus. Students must provide a \$100 deposit to receive their FOB and key in the form of cash payment or check made out to Wyoming Seminary. If writing a check, this should be separate from any additional payments.

Deposits will be returned to students on the day of departure when the student's room condition report has been completed and the key and FOB have been returned. See more information under Student Room Guidelines.

Personal Belongings

Wyoming Seminary and its Summer Programs are not responsible for the loss of, or damage to, any personal belongings for any reason. Students should lock their dorm rooms and advise families to consider the purchase of a personal property insurance policy that will cover student belongings, including, but not limited to, electronics, musical instruments, clothing, or technological equipment.

What to Bring

Each student room is furnished with a single bed and mattress (extra long twin), student desk with a bookshelf, a desk chair, a chest of drawers, and a mirror. Dormitories have common bathroom and shower facilities.

Students may bring bed linens from home if they choose. Beds in Wyoming Seminary dormitory rooms are extra-long single beds and require long sheets.

Boarding students may choose to bring personal computers for their dorm rooms. All dormitories and school buildings have access to high speed wireless internet. The school computer instructional format is Macintosh, and most computers available on campus are Macs, but students are welcome to use Windows equipment.

Note: Summer at Sem students are not required to bring or purchase computers for the summer sessions, but possession of a personal computer or tablet will certainly be an advantage to any student. Parents and students should be aware that some courses require typed essays. Some courses require certain work to be submitted electronically. Computers are available in the library and computer rooms.

Creative Arts students should also refer to the 'What to Bring' on their Creative Arts program's Special Information Sheet: [\[Music\]](#) [\[Dance\]](#) [\[Theater\]](#)

What NOT to Bring

Students are not permitted to have televisions, refrigerators, or electrical appliances such as air conditioners, sub lamps, halogen lamps, electric blankets, room heaters, popcorn poppers, hot pots, or hot plates. Animals and pets of any kind, including fish, are not permitted in dormitory rooms. Irons, provided by the school, are to be used only in designated places. Violations of these regulations result in confiscation of the banned item. Violations are also cause for disciplinary actions and possible monetary fines. Containers which contain or once contained alcoholic beverages, tobacco, or drugs are expressly prohibited. Posters which depict or glamorize alcohol, drugs, or tobacco products or which are considered sexually inappropriate are forbidden.

Spending Money

Parents should provide a modest amount of personal spending money for their children while boarding. Part of the boarding student experience is learning to manage personal spending. Parents should discuss their spending expectations or budget with their children before they arrive on campus.

All boarding students are provided with a lock box and combination lock for their valuables upon arrival. These secured boxes are located in the student's dorm room. Students are encouraged to place all valuables inside this box to prevent a loss of these items.

The most common and safest practices for Personal Spending Money are listed below. Please do not send students with large amounts of cash.

Automated Teller Machine (ATM): Using an ATM card allows parents to have direct control over their student's spending. Parents are able to deposit additional funds directly into their student's bank account if the need arises. Parents will also be able to monitor withdrawals made by the student directly through their bank records. Parents are encouraged to use this method. This proves to be the easiest and most convenient way for students to have access to personal spending money.

Credit Cards: Parents may choose to have their child travel with a credit card. It is preferable for students to use a credit card for larger purchases or shopping trips.

Please remember by choosing the ATM or credit card option allows parents and students to establish spending limits together. For safety purposes, students should not travel with large amounts of cash.

Questions regarding personal spending money should be directed to the [Summer Programs Office](#).

Student Vehicles

Boarding students may not ride in a car unless their parents have given written permission to the school. Each time a situation arises that necessitates an exception to this rule, students must gain permissions from the Summer Programs Director.

Boarding students are not permitted to drive a vehicle (car, motorcycle, etc.) while under the jurisdiction of the school. This jurisdiction begins when the student arrives on campus and lasts until he or she leaves the campus to return home or elsewhere at the conclusion of the program.

Boarding students are not permitted to have a vehicle in the Wyoming Valley. International Students: Pennsylvania law makes it difficult for international students to obtain a driver's license. Wyoming Seminary will not be able to help students obtain driver's licenses.

Dining Hall Hours

Meals are served in Fleck Dining Hall daily. Unless the student has been excused by the Summer at Sem staff, attendance is required at all meals, with the exception of breakfast on Saturday. Sign-ins are required at all meals. Please note that shirts and shoes must be worn in the dining room at all times in keeping with health regulations. Students are not permitted to remove dishes, silverware, glasses, or other equipment from the dining room.

Monday—Friday

Breakfast	8:00 am -- 9:00 am
Lunch	11:30 am -- 12:30 pm (ELI/CP)
Lunch	12:00 pm -- 1:00 pm (CA)
Dinner	5:30 pm -- 6:15 pm (ELI/CP)
Dinner	6:15 pm -- 7:00 pm (CA)

Saturday

Continental Breakfast	9:00 am -- 10:00 am
Lunch	12:00 pm -- 1:00 pm
Dinner	5:30 pm -- 6:30 pm

Sunday		
Brunch		11:00 am -- 12:00 pm
Dinner		5:30 pm -- 6:30 pm

Dormitory Life

Many adolescent communities offer interesting and exciting challenges, but the unique mix of artists, international scholars, and full-year Wyoming Seminary students taking enrichment classes at Summer at Sem provides for an especially dynamic community. In addition to pursuing their respective personal goals, students are encouraged to discover their unique potential, unleash their creative genius, and learn what it means to be a responsible, community-minded, and global citizen of the 21st century.

Student Room Guidelines

Upon arrival, a key deposit of \$100.00 will be collected from each boarder. The deposit will be returned on the day of departure when the student's room condition report has been approved and key/FOB returned. If there are any damages to the dorm room that exceed \$100.00 in repair, the student may be responsible for the additional costs. Please review the sample of the room condition report (Fig. 1) before students arrive so expectations are clear.

Boarding students are expected to keep their rooms neat and clean. Furniture is not to be removed from the room in which it is originally placed. Beds are not to be modified in any way—including but not limited to removal of ends, placing springs/mattresses on the floor, etc.. Special adhesive or moulding brackets are the only means by which wall hangings or posters maybe mounted. Beds are to be made and clothes put away daily. Desks are to be kept in good order. Rooms are to be swept and trash (including waste baskets) emptied into hallway containers regularly.

Quiet hours during study hall and in the dorm after 8pm must be respected. Students should not slam doors, run in the halls, use loud voices, turn up volume on common room televisions or play loud music that might disturb other people. Families, many with small children, live in the dormitories during summer months; they deserve cooperation and courtesy after evening hours. In the same manner of respect and courtesy, while in common spaces such as dining halls and student lounges should generally speak in English in order to not exclude others. Social time is an excellent time to practice language skills outside of a classroom environment.

For safety reasons, students are to leave their doors unlocked when one or more occupants are present. However, doors must be locked when students are not present. Doors are also locked by Residential Life staff every night during lights out.

Residential Life Advisors

Residential Life Advisors (RAs) represent one of the most integral parts of Summer at Sem. They are university students, chosen for their maturity and leadership, who live in the dormitory with students. Their role is significant as they act as tutors, mentors, role models, resident assistants, and friends. Almost instantly, students view RAs as role models; they have the most direct contact with students through living with them in the dormitories, engaging with them in afternoon activities, performing with them in recitals, sharing meals with them, and more.

Dormitory Dress Code

Please revisit the Dress Code section above for general expectations. This section refers specifically to dormitory expectations of dress, as well as what to bring for boarding.

Daytime summer weather in Northeastern Pennsylvania ranges from 75-95 degrees Fahrenheit (20-30 Celsius). Students should bring clothing suitable for warm weather, and a lightweight jacket or sweater for cooler evenings. Though dress is primarily casual, dress for concerts and plays is more formal and there may be additional occasions for more formal dress. All students must bring at least one formal outfit. Though students will be able to purchase a few things upon arrival, it is recommended that all boarders bring the following items, as applicable:

- 1 or 2 dresses
- 1 or 2 skirts or dress pants
- 2 or 3 blouses with collars
- 1 sport coat / blazer
- 1 or 2 casual / dress pants
- 1 tie and belt
- 2 or 3 casual / dress shirts
- Dress shoes
- Shorts
- T-shirts
- Pajamas
- Bathing suit
- Gym / sportswear
- Flip-flops / shower shoes
- Sneakers

Students are expected to be clothed in all common areas. This includes walking to and from showers; students should wear shirts/robes and flip-flops or shower shoes whilst walking from their rooms to/from showers.

Laundry

Coin-operated laundry facilities are located in each dormitory. Residential Life Advisors can help students learn how to use the facilities.

Quarters can be obtained from the Director of Residential Life or other Residential Life staff in exchange for cash to pay for laundry.

Curfew

Students sign in to their dormitory with the Residential Life staff every night and have a nightly in-room curfew. Common room lights are turned off at this time, and students are expected to be in their own rooms and maintaining a quiet atmosphere. Bathroom routines should be completed.

After lights out, students should not be on electronic devices, including but not limited to computers, cell phones, or gaming devices. Repeated violations may result in the device being confiscated until the next morning.

Leaving Campus

Students leaving campus **must** sign out and received permission from Residential Life staff. Kingston is a small community with restaurants, parks, and shops located within walking distance; however, normal safety precautions must be observed. Students wishing to sign out to Walgreens, CVS, or other nearby locations must receive permission from staff and are not allowed to travel off campus alone.

Sign out is required and must be approved **in advance** for any student who will be off campus for more than two (2) consecutive hours, staying overnight off campus, leaving campus by car, or absent from a meal, activity, or other required sign in. If expressed permission has not been granted by the Director of Residential Life or Summer Programs Director, students may not leave campus with an unidentified adult.

All students must remain in the dormitories after evening check and remain inside until 7:00 am the next morning.

Field Trips

Students maintain a busy agenda of excursions and activities each weekend. Trips to Philadelphia and New York allow students to experience larger cities on the East Coast, and shopping trips allow students to purchase electronics, clothing, or other personal items.

Reminder that Wyoming Seminary standards on behavior and respect are to be continued while off campus on any field trips as students reflect Wyoming Seminary and its Summer Programs.

Mail

Mail is distributed by Residential Life staff Monday through Friday. To facilitate delivery to boarding students, please address mail as such:

Student Name
Wyoming Seminary
Summer at Sem [ELI, Creative Arts, or College Prep]
201 North Sprague Avenue
Kingston, PA 18704-3593

Spiritual Life

Kingston has many churches and synagogues, as well as a mosque, within a short walking or driving distance from the Upper School. Those who come to Sem as boarding students may become affiliated with faith communities in our local area. Summer at Sem staff can arrange for participation in the religious services of your choice. Please ask a Resident Assistant for information upon arrival.

Fig. 1: Room Condition Report

SAMPLE

Summer at Sem Room Condition Report

Name _____
 Dorm _____ Room # _____

Please Note: *It is the responsibility of each student to submit a Room Condition Report to his or her counselor on the first day of occupancy.*

1. Fill out the "check-in" column by recording an "S" (satisfactory) or "U" (unsatisfactory). If you record a "U", please write an explanation on the opposite side of this form. Please be sure to fill in every item.
2. It is important that you go through the items listed below very carefully and thoroughly and make the necessary changes, so that missing and damaged items will not be charged to your account. Unless you actually record items as missing or damaged, it will be assumed that all items below were present and in good condition when you moved into the room.
3. If you have any questions about this form, please see a counselor or dorm head.
4. Turn this form into a counselor, who will sign it and keep it until you sign-out.

ITEM	Check-in condition	Check-out condition	Charges	ITEM	Check-in condition	Check-out condition	Charges
ROOM KEY				MIRROR			
ENTRANCE				BED			
Door				Frame			
Door lock				Mattress			
LIGHTS				DESK			
Switches				Surface			
Fixtures				Light			
OUTLETS				Drawers			
PHONE				Corkboard			
CEILING				Chair			
FLOOR				DRESSER			
WINDOWS				Surface			
Glass				Drawers			
Handles				CLOSET			
Shades				Shelves			
Sills				Clothes Bar			
Locks				Hooks			
Screens				FAN			
WALLS (stains, tape marks, etc)				Radiator (visible condition)			
OTHER (explain)							

I accept the responsibility for the condition of my room as indicated above, and understand that my key deposit will not be returned should any damages occur during my occupancy. I will report any damages at the time they occur to the dormitory head. I understand that if the costs of damage repairs exceed \$100.00, I am responsible for the additional costs.

Student's signature _____ Check-in Date _____
 Counselor's Signature _____ Check-out Date _____